



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE
ADMINISTRATOR
PAUL J. PALLAS, P.E.
Ext. 219

CLERK
SYLVIA LAZZARI
PIRILLO, RMC
Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

July 21, 2014 at 6:00 PM
Mayor and Board of Trustees – Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** - CHIEF HARRY BREESE
Including compilation of all monthly meeting minutes
- **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- **VILLAGE CLERK** – SYLVIA PIRILLO
- **VILLAGE ATTORNEY** - JOSEPH PROKOP

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES

DISCUSSION

- Wetlands Permit Application – En-Consultants



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**COMMUNITY DEVELOPMENT
DIRECTOR**
DAVID ABATELLI
Ext. 209

Submitted: July 14, 2014
Meeting: July 21, 2014 6:00 PM - *Work Session Meeting*
To: Mayor David Nyce / Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Jeanmarie Odon, *Deputy Clerk*
Department: Fire Department

Fire Dept. Work Session Report

Attachments:

Fire Dept. July Work Session Report (PDF)

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
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THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

Request/Resolutions

THE FOLLOWING FOR June

Please accept all reports for the month of June 2014.

CHIEF HARRY BREESE
 1ST ASST. CHIEF WAYNE MILLER
 2ND ASST. CHIEF JEFFREY L. WEINGART
 CHAPLAIN C. KUMJIAN
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Greenport Fire Department Monthly Report For the Month of June 2014

Number of calls this month: 54

Number of Calls to Date: 294

Breakdown of calls by signal numbers:

9 (stand-by):	1
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	10
13-35 (working structure fire):	0
14 (vehicle fire):	0
16 (ambulance/ rescue):	39
16-23 (mva, water rescue, misc.):	2
16-59 (routine transport):	0
23 (co detector, medi-vac):	0
24/13-35 (mutual aid; working structure fire):	1
24/16 (mutual aid; ambulance/rescue):	1
24/16-23 (mutual aid; mva)	0
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	0

Breakdown of calls by location

Village:	21
East/West:	30
Other:	3

Total number of Personnel: 734

Number of hours: 44.52

Total personnel hours: 32,677.68

Average personnel per call: 13.59

Average call time in minutes: 49.46

Number of calls to Peconic Landing: 8

Number of calls to San Simeon by the Sound: 4

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Organized 1845
Greenport Fire Department Monthly Report
For the Month of May 2014

Number of calls this month: 51

Number of Calls to Date: 240

Breakdown of calls by signal numbers:

9 (stand-by):	1
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	7
13-35 (working structure fire):	0
14 (vehicle fire):	0
16 (ambulance/ rescue):	34
16-23 (mva, water rescue, misc.):	5
16-59 (routine transport):	0
23 (co detector, medi-vac):	4
24/13-35 (mutual aid; working structure fire):	0
24/16 (mutual aid; ambulance/rescue):	0
24/16-23 (mutual aid; mva	0
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	0

Breakdown of calls by location

Village:	26
East/West:	25
Other:	0

Total number of Personnel: 977

Number of hours: 8.38

Total personnel hours: 27,707.72

Average personnel per call: 19.1

Average call time in minutes: 33.37

Number of calls to Peconic Landing: 6

Number of calls to San Simeon by the Sound: 6

Greenport Fire Department Alarm Report For The Month Ending May 31, 2014

Run #	Date	Location	Pers.	Disp	Sig28	Min.	Signal	Pts.	Dist	Remarks
14-190	5/2/14	3rd St	27	15:04	15:14	10	13	0	V	Auto Alarm
14-191	5/2/14	Adams St	30	21:26	22:03	37	23	0	V	Dumpster Fire
14-192	5/3/14	Manor Pl	10	17:32	18:10	38	16	1	V	E/F Fall
14-193	5/4/14	Front St	11	16:13	16:49	36	16	1	V	A/F Unconscious
14-194	5/5/14	2nd St	13	11:19	12:01	42	16	1	V	A/M Unconscious
14-195	5/5/14	2nd St	17	11:31	12:05	34	23	1	V	Stokes Basket
14-196	5/5/14	5th Ave	15	17:11	17:42	31	16	1	V	E/F Sick
14-197	5/7/14	San Simeon	10	17:35	18:14	39	16	1	E/W	E/F Sick
14-198	5/8/14	Rte 25	32	15:40	16:05	25	23	0	E/W	Carbon Monoxide
14-199	5/8/14	Pec Lndg Apts	9	17:42	18:43	61	16	1	E/W	E/F Injury from Fall
14-200	5/10/14	South St	6	2:12	2:49	37	16	1	V	A/M Fall
14-201	5/10/14	Washington Ave Ext	5	4:08	4:45	37	16	1	E/W	E/F Sick
14-202	5/11/14	Central Ave	5	3:19	4:15	56	16	1	V	E/F Heart-24 to SFD
14-203	5/11/14	San Simeon	12	19:40	20:26	46	16	1	E/W	E/M Resp
14-204	5/12/14	Main & Champlin	40	17:22	17:40	18	16-23	2	E/W	MVA-1 RMA
14-205	5/13/14	McCann Lane	28	10:16	10:44	28	16	1	E/W	A/F Sick
14-206	5/14/14	Rt 48	13	8:51	9:19	28	16	1	E/W	A/M Injury
14-207	5/14/14	1st St	10	15:05	15:40	35	16	1	V	A/M Resp Distress
14-208	5/14/14	3rd & Wiggins St	47	20:09	20:16	7	13	0	V	Auto Alarm
14-209	5/15/14	Linnet St	51	15:38	16:29	51	16	1	V	E/F Diff Breathing
14-210	5/16/14	Route 25	27	12:08	13:00	52	16-23	2	E/W	MVA-2 RMA
14-211	5/16/14	Front St	2	22:16	22:35	19	16	0	V	24 SFD
14-212	5/18/14	Rt 25 & Main St	30	12:00	12:24	24	16-23	1	E/W	Car vs. Bike
14-213	5/18/14	Main St	30	12:20	12:39	19	16-23	1	V	Motorcycle Fell Over
14-214	5/18/14	5th St	12	17:15	17:46	31	16	1	V	A/F Unconscious
14-215	5/19/2014	Pec Lndg Apts	13	9:06	10:00	54	16	1	E/W	E/M Fall
14-216	5/19/14	Westwood Ln	10	10:59	11:34	35	16	1	E/W	E/M Diff Breathing
14-217	5/22/14	San Simeon	6	6:56	7:30	34	16	1	E/W	E/F Chest Pain
14-218	5/23/14	Rt 48 & Middleton Rd	45	20:18	21:00	42	16-23	3	E/W	MVA-1 RMA
14-219	5/23/14	Main St	6	23:06	23:40	34	16	1	V	A/F Fall
14-220	5/24/14	Ludlum Pl	10	6:48	7:25	37	16	1	V	E/F Fall
14-221	5/24/14	McCann Lane	42	16:08	16:28	20	13	0	E/W	Smoke in Bldg
14-222	5/24/14	San Simeon	8	18:26	19:02	36	16	1	E/W	E/F Sick
14-223	5/24/14	GHS	37	21:45	22:45	60	9	0	V	Fireworks Standby
14-224	5/25/14	Pec Lndg	29	13:35	14:01	26	13	0	E/W	Auto Alarm
14-225	5/25/14	Main St	17	15:25	15:55	30	16	1	V	A/M Hand Injury
14-226	5/25/14	North St	37	18:26	18:31	5	13	0	V	Oven Fire
14-227	5/25/14	1st St	15	19:03	19:35	33	16	1	V	A/M Seizure
14-228	5/26/14	San Simeon	37	8:31	9:15	44	16	1	E/W	CVA
14-229	5/26/14	GHS	37	8:45	9:15	30	23	1	E/W	Medi-Vac
14-230	5/27/14	3rd St	8	16:40	17:18	8	16	1	V	AE/M Sick
14-231	5/28/14	Peconic Landing Shore	4	6:17	1:25	68	16	1	E/W	E/F Diff Breathing
14-232	5/28/14	Meson Ole 133 3rd St.	24	10:56	11:11	15	13	0	V	Auto Alarm
14-233	5/28/14	Sunrise Bus 71590 Rt.	11	15:19	15:50	21	16	1	E/W	A/F Diff Breathing
14-234	5/28/14	CR 48	11	21:41	22:22	41	16	1	E/W	E/M CVA
14-235	5/29/14	San Simeon	13	15:47	16:25	37	16	1	E/W	E/M Chest Pain
14-236	5/29/14	West St.	9	20:58	21:50	48	16	1	V	E/F Sick

Greenport Fire Department Alarm Report For The Month Ending May 31, 2014

14-237	5/30/14	Main St.	8	8:29	9:10	39	16	1	V	E/M Diff Breathing
14-238	5/30/14	Peconic Landing Shore	8	8:38	8:56	18	16	1	E/W	24 EMFD
14-239	5/30/14	Pec Lndg Apts	33	18:56	19:10	14	13	0	E/W	Auto Alarm
14-240	5/31/14	Noahs 136 Front St.	7	21:17	21:45	32	16	1	V	A/F Syncope

Alarms	Signal:	9	13	16	16-23	23	Pers	Avg.	Hours	Mins	Avg.	Pts.	Dist:	V	E/W	O
51	1	7	34	5	4	977	19.1	28.36	1702	33.37	44	26	25	0		

Fire	# Calls to Pec. Lndg.:	6	#Fire Calls E/W:	9	#Fire Calls V:	8
Rescue	# Calls to San Simeon:	6	#EMS Calls E/W:	16	#EMS Calls V:	18
			#Auto Alarms E/W:	2	#Auto Alarms V:	3

Greenport Fire Dept. Alarm Report for the Month Ending June 30, 201

Run #	Date	Location	Pers.	Disp	Sig28	Min.	Signal	Pts.	Dist	Remarks
14-241	6/2/14	GHS 720 Front St.	26	12:19	12:32	13	13	0	E/W	Auto Alarm
14-242	6/2/14	Broad St.	12	17:23	17:56	33	16	1	V	A/M Seizures
14-243	6/2/14	Townsend Manor Inn 714 Main St.	17	23:50	0:48	58	13	0	V	Auto Alarm
14-244	6/3/14	CR 48	5	7:23	7:43	20	16	0	E/W	Medical Alert
14-245	6/3/14	St. Agnes Church 523 Front St.	15	8:36	9:06	31	16	1	V	Y/F Chest Pain
14-246	6/3/14	ELIH 201 Manor Place	31	17:38	18:00	23	13	0	V	Auto Alarm
14-247	6/3/14	Manor Pl	13	19:32	20:00	33	16	1	V	A/F Seizures
14-248	6/3/14	San Simeon 61700 CR. 48	7	20:49	21:40	51	16	1	E/W	E/F Resp Distress
14-249	6/4/14	Maple Lane	5	7:29	8:15	44	16	1	E/W	E/F VOF
14-250	6/4/14	Bayview Ave	10	12:45	13:35	50	16	1	E/W	A/F Sick
14-251	6/5/14	Carpenter St	19	16:00	16:34	34	16	1	V	E/F VOF
14-252	6/6/14	Shores Peconic Landing 1600 Brecknock Rd.	26	6:21	7:21	60	13	0	E/W	Smoke
14-253	6/6/14	Greek Orthodox Church 702 Main St.	27	11:38	11:51	13	13	0	V	Auto Alarm
14-254	6/6/14	Brick Cove Marina 1760 Sage Blvd.	13	15:21	16:00	41	16	1	E/W	A/M Heart
14-255	6/7/14	Stidd Systems 220 Carpender St.	10	2:15	3:07	52	13	0	V	Auto Alarm
14-256	6/7/14	Middleton Rd	10	7:51	8:30	36	16	1	E/W	A/M Sick
14-257	6/7/14	Townsend Manor Inn 714 Main St.	10	21:14	21:49	36	16	1	V	A/F Syncope
14-258	6/8/14	McCann Lane	4	21:29	22:15	44	16	1	E/W	A/F VOF
14-259	6/9/14	Middleton Rd	10	12:51	13:22	31	16	1	E/W	A/M Sick
14-260	6/11/14	Shores Peconic Landing 1600 Brecknock Rd.	6	4:39	5:36	53	16	1	E/W	E/F Sick
14-261	6/12/14	Riverhead Building Supply 74500 Rt. 25	22	23:55	0:20	25	13	0	E/W	Auto Alarm
14-262	6/13/14	CottagePeconic Landing	4	5:37	6:27	50	16	1	E/W	E/F Chest Pain
14-263	6/13/14	Main St.	5	6:30	6:58	28	16	1	V	A/M Resp Distress
14-264	6/13/14	Int. of Main St. & Rt. 25	32	12:08	12:40	32	16-23	1	E/W	MVA
14-265	6/13/14	Lakeside Gardens 301 North St.	8	13:11	13:49	36	16	1	V	A/F Sick
14-266	6/14/14	Strawberry Fields Mattituck	7	9:30	14:25	295	9	0	O	EMS Standby
14-267	6/16/14	Apts Peconic Landing 1500 Brecknoc Rd.	6	6:06	7:15	69	16	1	E/W	E/F VOF
14-268	6/16/14	Harbor Front Deli 48 Front St.	8	11:52	12:30	38	16	1	V	E/M VOF
14-269	6/17/14	ADD Home 895 Sutton Place	14	17:00	17:40	40	16	1	E/W	E/M CVA
14-270	6/18/14	San Simeon 61700 CR. 48	4	1:06	2:06	60	16	1	E/W	E/F Sick
14-271	6/18/14	Pec Landing Apts 1500 Brecknoc Rd.	3	10:13	11:05	43	16	1	E/W	24 EMFD
14-272	6/19/14	471-477 Main St.	25	12:27	12:40	13	13	0	V	Auto Alarm
14-273	6/20/14	Pec Land Enriched Housing 1600 Brecknock Rd.	8	8:04	8:46	41	16	1	E/W	E/M Sick
14-274	6/20/14	Liberty Data 12800 Main Rd. Mattituck	21	23:53	4:15	262	24/16	1	O	24 to MFD EMS
14-275	6/20/14	Liberty Data 12800 Main Rd. Mattituck	21	23:53	4:15	262	24/13-35	0	O	24 to MFD Working Fire
14-276	6/21/14	Opportunity Shop 321 Main St.	14	11:03	11:37	34	16	1	V	E/F VOF
14-277	6/21/14	Harbor Front Deli 48 Front St.	14	11:10	11:37	27	16	1	V	24 SFD
14-278	6/21/14	CottagePeconic Landing	6	14:19	14:55	36	16	1	E/W	E/F Back Pain
14-279	6/22/14	Manhasset Ave.	11	8:45	9:29	44	16	1	E/W	A/F Syncope
14-280	6/24/14	c/o Front St. & 4th Ave.	12	20:08	20:36	28	16	1	V	A/F VOF
14-281	6/25/14	ELIH 201 Manor Place	24	10:30	10:45	15	13	0	V	Auto Alarm
14-282	6/25/14	Capitol One Bank 218 Main St.	11	12:37	13:05	28	16	1	V	A/M Sick
14-283	6/26/14	Brian Arm Physical Therapy 74825 Rt. 25	13	10:32	11:02	30	16	1	E/W	E/M Seizure
14-284	6/26/14	Bus Stop on First St.	12	11:02	11:22	22	16	1	V	A/M Chest Pain
14-285	6/27/14	CottagePeconic Landing	10	11:29	12:19	45	16	1	E/W	E/F VOF
14-286	6/28/14	Eastern LI Campground 690 Queen St.	9	20:39	21:17	38	16	1	E/W	A/F VOF
14-287	6/29/14	ADD Home 895 Sutton Place	7	3:26	4:16	50	16	1	E/W	E/M VOF
14-288	6/29/14	San Simeon 61700 CR. 48	8	5:15	6:00	45	16	1	E/W	E/F Heart
14-289	6/29/14	Kerwin Blvd	10	10:38	11:19	41	16	1	E/W	E/M Foot Injury
14-290	6/30/14	Wilmarth Ave	10	9:41	10:17	36	16	1	E/W	E/F Unresponsive
14-291	6/30/14	Forth Avenue	11	12:06	12:51	45	16	1	V	E/F VOF
14-292	6/30/14	Hudson River Health Care 327 Front St.	22	13:18	13:50	31	16	1	V	A/F Sick
14-293	6/30/14	74100 Rt. 25	30	13:37	13:50	13	16-23	1	E/W	MVA 1 RMA
14-294	6/30/14	San Simeon 61700 CR. 48	36	16:47	17:00	13	13	0	E/W	Auto Alarm

Alarms	Signal:	9	13	16	16-23	24/13-35	24/16	Pers	Avg.	Hours	Mins	Avg.	Pts.	Dist:	V	E/W	O
54		1	10	39	2	1	1	734	13.59	44.52	2671	49.46	41	21	30	3	

Fire	14	# Calls to Pec. Lndg.:	8	#Fire Calls E/W:	6	#Fire Calls V:	6
Rescue	40	# Calls to San Simeon:	4	#EMS Calls E/W:	24	#EMS Calls V:	15
				#Auto Alarms E/W:	3	#Auto Alarms V:	6

Prepared by: Colleen Hughes 7/13/2014

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June 10 2014

Finance Meeting

Attendance ; Joe Barszcewski , Jim Kalin, Warren Jensen, Tony Volinski, Jim Pirillo, chiefs Breese,,Weingart, Miller, and Adm, Asst:Manwaring .

Went over all bills and looked at the Fire Safety Education Account.

There was a question about why A3410100 was \$5,200.00 under that line is payroll. Also chief Harry will check on with village and also check on the bills for Southold Hardware what was purchase .

They also talked about getting a storage bin and putting it at moorse lane with the may mile money because we are getting charged for storage at cube smart every month now.

Have the department pay for the storage this month and get reimburse from village in July.

Talked about the possible new 833 if the spec.will be ready for the wardens meeting on Wed.

Requests;

8-3-1; Budget Items and 3 new hi band portable radios

8-3-2; Budget Items

8-3-3; Budget Items and a new truck

8-3-4-; Budget Items

8-3-5; Budget Items

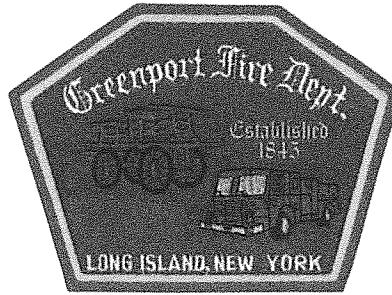
8-3-16; Budget Items and medical supplies from Hammer Medical \$450.10

And to look into a new ambulance.

Water rescue and Fire police both wanted Budget Items.

Department Budget Items.

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MEETING OF THE BOARD OF WARDENS

Wednesday June, 18 2014

OPENING:

Chief Harry Breese opened the meeting at 7:03pm with the pledge of allegiance to the flag and a moment of silence for departed members

ATTENDANCE: 1st Assistant Chief Wayne Miller, 2nd Assistant Chief Jeff Weingart

Wardens Joe Milovich, Warren Jensen, Tony Volinski, Raymond Corwin, Joe Barszczewski, James A Pirillo, James J Pirillo, James Kalin , John Grilli

Warden Darryl Volinski excused.

Administrative Assistant ex-Chief Wayde Manwaring,

Members: Sean Ryan Jeff Corazzini, George Pope, Tom Thorp, Spencer Hayes.

THOSE WISHING TO SPEAK TO THE BOARD: Spencer Hayes spoke on behalf of Star Hose in reference to the bid specks for the new truck. Warden Joe Barszczewski handed out bid specks for new truck.

Jeff Corazzini requested permission for the use of the van 8-3-14 for taking Paramedic class along with Sean Ryan also asked for assistants from the Fire Department to reimburse the two for taking the class @ \$6000.00 per person. As per Chief Harry Breese will bring up in good of dept.

READING OF THE PREVIOUS MINUTES:

Motion made by John Grilli , seconded by James Kalin to approve the minutes of the May , 21 2013 meeting of the Board of Wardens with the reflections of the addition Warden Tony Volinski stated that last month's Wardens minutes never had any mention of Member Robert Lehmann having time served for his suspension and not able to ever drive a Dept Vehicle any longer and would like it to reflect in this month's minutes .Motion carried

Motion Made by Tony Volinski, seconded by James Kalin to have new minutes reflect the change.
Motion carried

COMPANY OFFICERS MEETING MINUTES:

Chief Miller read the minutes of the June, 17 2014 meeting of the company officers for information only.

TREASURER'S REPORT:

The treasurer's report for the period of May, 22 2014 through June, 18 2014 was read by Secretary / Treasurer James Kalin. Motion made by Tony Volinski seconded by Joe Barszczewski to accept the treasurer's report as read. Motion carried.

BILLS: none

COMMUNICATIONS RECEIVED:

1. Thank you letter & \$50.00 donation from the Carrie L Shedrick Family for use of the Fire House
2. Thank you letter from Eileen Jaklevic chairmen of the Relay for Life for all that cooked for the event.
3. Letter from Capt Jen Grilli of Rescue Squad for permission for use of an Ambulance on July 24th to go to Mattituck for a CME "MEET THE AMBULANCE" @ 7:00pm.
4. Islanders draft party June 27, 2014 @ 7:00 pm free ticket.
5. ELIH Gala night Aug 9th hosted by Reggie Thutill in Orient .
6. Northport Fire Dept 125th Anniversary Oct 18th 2pm
7. Selden to host Suffolk Count Parade July 12,2014, looking for fire police .
8. ELIH letter of non- emergency vehicles to be redirected to use the west entrance.
9. Suffolk County Burn Center golf outing Aug 5th 8am.

APPLICATION(S) FOR NEW MEMBERSHIP: None

Motion by _____, seconded by _____, to accept application(s). Motion carried

REPORT OF COMMITTEES:

BUILDING AND GROUNDS:

1. Warden Joe Milovich advised the Board he received the PO from the Village for the Engineer.

2.

3.

BY-LAWS: none

FINANCE: Report read by Administrative Assistant Wayde Manwaring

FIRE DISTRICT: none

PRE-INCIDENT PLANNING: Chief Harry Breese spoke on working on a pre-plan for Meson ole

SERVICE AWARDS: none

RECRUITMENT: none

CASUALTY FUND: none

FUNERAL: none

COMMUNICATION: none

TRIPS AND TRAVEL: none

COMPANY REQUESTS

EAGLE HOSE CO. # 1 Warden Warren Jensen request new radios high band, 3 new portables and truck mounted radio. Also to cater the Dept Picnic and to use May mile funds.

RELIEF HOSE CO. # 2 Warden Tony Volinski stated his company would like to have the Picnic stay the same

STAR HOSE CO. # 3 Warden Raymond Corwin to have Picnic stay the same, new high band radios

STANDARD HOSE CO. # 4 Warden James J Pirillo requested new portable high band radios, and to have the picnic catered. Warden James J Pirillo also requested executive session.

PHENIX HOOK & LADDER CO. # 1 high radios & low band and picnic to be catered

RESCUE SQUAD as per finance

WATER RESCUE none

FIRE POLICE none

UNFINISHED BUSINESS none

REPORT OF DELEGATES none

NEW BUSINESS Warden James Kalin read a letter from former member Ex Chief Richard Hulse asking for donations of money or any old used equipment or gear for his small Fire Department in South Carolina.

Board of Wardens Discussed that they look into what is upstairs in new building that we can donate to the South Carolina Fire Dept.

GOOD OF THE DEPARTMENT

1. Warden John Grilli requested from the board of Wardens a donation of \$5000.00 to be given to the OL33 Mack Restoration to help with the progress of the work to be done and money to come out of the may mile funds.

Motion made by Warden James Kalin seconded by Warden Warren Jensen to give the donation to the OL33 Mack and to have the money to come out of the May mile fund. Motion carried.

2. Warden Joe Milovich advised that July 24, 2014 Greenport will be hosting the North Fork Commissioners Meeting and help will be needed to cook.
3. Warden Tony Volinski required about what is going on with the boat. Should be in the water. It was mentioned boat was in the water but broke down. Much discussion this matter.

4. Warden Tony Volinski mentioned that member Bernie Purcell taking care of the monument out front and that some bricks are being undermined by ants, and would like to have them fixed and have an exterminator come in to spray. Warden Tony Volinski stated he has contacted the monument company and they will come out an fix the bricks.

Motion made by Warden Tony Volinski seconded by Warden John Grilli to have the bricks fixed and have the money come out of the May Mile funds. Motion carried

Motion made by Warden John Grilli seconded by Warden Tony Volinski to give permission for the ambulance to go to Mattituck for the CME on July 24th. Motion carried

Chief Harry Breese read a letter from member Sean Ryan requesting reimbursement for the EMT class he took @ Suffolk County College.

Motion made by Warden James Kalin seconded by Warden Ray Corwin to reimburse Sean for the EMT class. Motion carried.

Chief Harry Breese mentioned that the money come out of the May Mile fund for the catering of the picnic.

Motion made by Warden James Kalin seconded by Warden John Grilli. Motion carried

Warden James A. Pirillo made a mention to have the tree stumps removed on fourth Ave , at the rear of fire station #1 Chief Harry Breese stated already being taking care of.

Warden Warren Jensen made a mention in reference to the Paramedic class to be tabled for month to have the Chief look into what was done in the past for Paramedic Martocchia.

Chief Harry Breese stated that committee be set up for hiring new Dept secretary.

Chief Harry Breese spoke on the budget item/ account.

Warden Joe Miliovich questioned what is going on with the benevolent fund. Mention that not sure who is on the committee.

Warden Warren Jensen made a mention that the water dept offers 1 free water flow test for every 100 Hydrants in fire district.

EXECUTIVE SESSION Motion by Warden James Kalin seconded by Warden Tony Volinski to adjourn to an executive session to discuss personnel. Motion carried. Into an executive session at 7:45 pm.

Motion by Warden James Kalin seconded by Warden Warren Jensen to return to the regular meeting. Motion carried. Regular meeting at 7:57 pm.

READING OF THE MINUTES

Motion made by Warden Tony Volinski seconded by Warden Warren Jensen to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion made by Warden Ray Corwin seconded by Warden Warren Jensen, to adjourn. Motion carried. The meeting was adjourned at 8:03 pm

Respectfully Submitted by,


Jennifer Grilli

Recording Secretary



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COMMUNITY DEVELOPMENT
DIRECTOR
DAVID ABATELLI
Ext. 209

Submitted: July 16, 2014
Meeting: July 21, 2014 6:00 PM - *Work Session Meeting*
To: Mayor David Nyce / Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

❖ **Work Session Report Village Administrator -
Utilities**

❖ July 21, 2014

❖ **Utilities Office**

❖ **Statistics**

❖ **Work Orders:**

- Electric = 4 Issued, 3 Completed
- Water = 1 Issued, 1 Completed
- Sewer = 1 Issued, 1 Completed
- Road = 10 Issued, 9 Completed

❖ **Reports**

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 07-07-2014. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 07-16-2014.

❖ **Topics for Discussion:**

❖ Explanation of Purchase Power Adjustment and Transmission Congestion Contracts.

❖ Brief overview of capital budget plan.

❖ Resolutions:

- Pete Manwaring: Pay Increase

- Adam Hubbard: Pay Increase

❖ **Road/Water Department**

❖ Statistics

❖ Water Distribution:

- 9,211,500 Gallons Sold

❖ Sampling:

- All water samples complied with Department of Health requirements.

- Locations: Harbor Front Deli
 - Total Coliform = Negative
 - E Coli = Absent
 - Residual Chlorine = 0.59 mg/L

- Third Street Firehouse
 - Total Coliform = Negative
 - E Coli = Absent
 - Residual Chlorine = 0.48 mg/L

- The form, DOH-360, was filed with the DOH on July 7, 2014 outlining the above results.

❖ **Report**

❖ Tasks Accomplished:

- ❖ Cut the grass in all the parks.
- ❖ Flushed hydrant at Sandy Beach after SCWA water main break.

- ❖ Picked up and planted 85 flats of plants throughout the Village
- ❖ Put in moorings, swim floats and lifeguard chair at 5th and 6th Street Beach.
- ❖ Replaced water fountain at Third Street Park.
- ❖ Repaired water leak at McCann's Trailer Park.
- ❖ Weeded downtown areas on Front and Main.
- ❖ Repaired road in front of 308 Main Street.
- ❖ Watered planters around Village
- ❖ Water sampling for DOH-360
- ❖ Completed various meter orders for water.

- ❖ Projects:
 - Crew has been repainting garbage receptacles for use in the downtown area. We will be looking into replacing the cans that are in poor condition. Currently; 6 units have been re-painted, 4 have been replaced and 6 more can be re-painted. Ideally, we would like to replace 20 garbage cans with Rubbermaid Receptacles in the near future.

❖ Sewer Department

❖ Statistics

❖ Flow and Sampling:

- The plant continues to run well, and performs under DEC permit requirements.
- ❖ Total plant flow for the month of April, = 8,434,000 gallons.
- ❖ Average Daily Flow = 0.281 million gallons day. (MGD). Permit limit = 0.650 MGD
- ❖ Total Suspended Solids, (TSS) % removal = 98 %. Permit limit = 70%
- ❖ Carbonaceous BOD Removal, (CBOD) = 99% Permit limit = 75 %
- ❖ Coliform Fecal General = <2 MPN/100 Permit limit = 200 MPN/100
- ❖ Coliform Total General = <2 MPN/100 Permit limit = 700 MPN/100
- ❖ Total Nitrogen in effluent = 2.8 mg/l, concentration and 5.9 LBS/ day

❖ Sludge Removal:

- 42,000 Gallons of sludge hauled during June.

❖ Report

❖ Treatment Plant:

- One sludge pump for the Return Activated Sludge system (RAS) was rebuilt and a spare grinder pump was rebuilt. The plant's effluent was checked as part of the preventative maintenance procedures, it was found to have deficient outer seals which are allowing water into the oil compartment. The inner seal which protects the motor is still good. These are Cornell pumps and are still under warranty. Cornell is making plans to repair the pumps. There should be no charge to the Village. We are replacing gratings over the Ultra Violet channels with 3/4" plywood. This will stop the growth of algae and reduce time spent cleaning the channels.
- An Aerator system has been selected for the sludge holding tank. Its cost will be significantly less than a mounted aerator, with a diffused air header system. It is a single unit which floats on the surface and can be placed by plant staff, saving additional costs of installation. Some electrical work will have to be done. The cost is approximately \$18,000 compared with over \$30,000 for previous estimates.

❖ Collection System:

- A new electrical control panel was installed at Peconic Landing Pump Station. Both pumps at 6th Street Pump Station were beginning to fail and were in need of rebuilding. One pump was pulled and a rebuilt spare was installed. After the pulled pump is rebuilt and reinstalled, the second pump will be rebuilt and kept as a spare. One of the two large pumps at the Central Pumping Station is in need of rebuilding, but should last thru the summer. It will be rebuilt during the fall after the tourist season ends.
- Claudio's Pump Station Generator had a switch gear failure alarm. It was found to have a burnt out circuit board and some bad micro switches. The costs for parts and labor will be \$ 3,120.00 Parts have been ordered and will be installed as upon arrival. The generator can be started manually in case the power goes out.
- There were two calls for backups in the collection system.

❖ Electric Department

❖ Statistics

❖ Monthly Power Usage:

- Maximum usage day = June 9 @ 187.56 Mwh
- Minimum usage day = June 13 @ 34.89 Mwh
- Average usage for the month per day = 111.23 Mwh
- Monthly total usage = 2459.57Mwh

- ❖ Service calls/call outs = 10
- ❖ Street light repairs = 6
- ❖ Customers shut off for non-payment = 4
- ❖ Customers turned on for payment = 4
- ❖ Customers turned on for the season = 2
- ❖ New Services = 7 (5 @420 6th Street & 2 @449 Main Street)

❖ **Report**

❖ **Tasks Accomplished:**

- ❖ Electrical Contractors completed work on breaker failure protection circuit. Function testing still to be done.
- ❖ Eaton completed inspection of transformer before energizing in July.
- ❖ Received quotes for painting and prep work of the 8000 gallon fuel tank and quotes for replacement and repair to the 1000 gallon waste oil tank.
- ❖ Sent trucks out for annual vehicle inspection, had to replace the alternator on the digger truck.
- ❖ Installed 6 remote read electric meters in a business, so that the meters can be read each month on time.
- ❖ Still cleaning up around the plant and grounds. A recycling bin was brought to the plant to remove scrap metal.
- ❖ Car hit pole on Rt 25, cleaned up the primary wires so that the phone company could replace the pole, and completed the transfer to the new pole next day.

❖ **Attachments:**



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Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

July 21, 2014

Statistics

Summary of Transactions

Building permit applications	9
Certificate of Occupancy searches	4
C of O application fees	4
Wetland Permits	1
ZBA applications	1
Planning Board applications	1
HPC applications	1

Total fees collected \$6,262.16

Violations and Complaints

Orders to remedy violation	7
Notices of Violation	1
County eviction	1

Reports:

❖ It has come to my attention that many other municipalities have set up a fee schedule for items that require more intensive review and additional inspections, such as Ansell systems and fire suppression systems. It is requested that this be reviewed by the code committee.

❖ The building dept. is waiting for approval to rollout the first section of the rental code. The second section is nearly complete, as well. Building the data base is evolving. The remainder of the sections should get easier as the Building Department continues to develop the process. Identification of the rental properties remains the biggest challenge.

❖ The two Village owned properties which are currently being used as storage for adjacent neighbors. The installation of a simple split rail fence

will prevent most of the accumulation of the debris and free parking for boats and unused cars. One property is 43 linear feet wide, requiring 5 sections of fence and the other is 28 feet wide requiring 4 sections. Estimates for materials are being received, labor will likely be done in-house.

❖ The Geographical Imaging System software training was very informational. The second part of the training has been scheduled for August 12-14. This training is part of the grant Southold town shares with the Village. The software for this program is expected to be installed this month. This program allows Greenport to share GIS information with the general public.

Notices of violation

Date	SCTM #	Address	Nature of violation	Remediation
6/7/13 9/6/13 12/9/13 4/16/14 5/14/14	1001-4.-8-38	229 Third Street	Continuous hoarding, property unkempt.	Ongoing conversation, appearance ticket has been issued for 9/6/13 Court date adjourned. Notice of public nuisance sent out on 12/6/2013 requesting compliance by 12/27/2013. No action has been taken by property owner to clean up. Two estimates for clean up were provided to the village attorney. Continued litigation.
1/15/14 4/16/14 5/28/14 6/25/14	1001-6.-2-23.2	131 third Street	Property owner shut down Fire Alarm and sprinkler system due to a broken part.	Immediate repair and recertification of sprinkler system, Inspection scheduled for 2/14/14. Spoke to sprinkler contractor, system fixed and waiting on certifications and test on fire alarm system. Court date adjourned until may. It was recommended by the Village attorney that the Building dept. complete an inspection with a Consulting engineer to determine the condition of the building. A written report is being prepared. The vacant building is falling into disrepair. It is Greenport's oldest 3 story building, dating back to 1840. Structurally still sound, the impact of being open to the elements is taking a toll on the building. I have received notification that the fire suppression and fire alarm system are in working order. The owner will be notified that repairs to the roof must be made.
3/3/14 4/15/14 5/14/14 6/14/14	1001-4.-8-32	320 Front Street	Overcrowding	After 2 attempts to contact the owner a violations was posted on the door. A inspection was completed the following day. Overcrowding was not the issue so much as the owners had rearranged the 2 residential units to have 3 units with 1 bedroom in a converted attic space. There were other minor violations as well. A follow up inspection was scheduled for April. I anticipate full cooperation from the owners. Follow up inspection: most of the smaller issues were resolved, waiting for

				completion of exterior repairs and will do a complete inspection of the property in order to remove violations if appropriate. The condition of the house was worse than expected, while working on the siding, further repairs were required, the house continues to improve, and final inspection will be on hold until repairs are complete.
7/1/14	1001-4.-8-43	317 South Street	Non-conforming swimming pool	Notice of Public Nuisance was post and mailed to owner on July 1, 2014 with a scheduled inspection date of July 8, on 7/8/14 upon inspection the pool was gone!

New Complaints

8/7/13 9/9/13 12/9/13 5/14/14 6/14/14	1001-7.-5-16	139 fourth street	Maintenance of structure and property exterior	Follow up letter to owner after old complaint Owner came in for address the continuing complaints about his property.....No response Letter to owner being prepared, owner will be given a 30 day notice to remedy before a violation will be issued. Owner has been sited to begin repairs and/or demolition with in 30 days. Owner promised clean up and rehabilitation by end of month. It was agreed to that on August 1st, a violation was to be issued.
2/28/2014 4/14/14 5/14/14 6/14/14	1001-2.-1-19.1	837 Main Street	This property is for sale, while locating its co and talking with real estate people, it comes to light that the house was remodeled to have 3 apartments.	A letter went out to the owner requesting the house be returned to the two family use for which the CO was issued. I have not heard back from the owner. A Notice of violation will be issued with a 30 day deadline for compliance. The owner considered an application to the ZBA to retain the three apartments and studied the cost of an installation of the required fire suppression system. After consideration the owner decided to eliminate one tenant and return the

				house to the permitted 2 family use. Second floor tenant is being relocated and the house will be restored to its two family status. All tenants are being relocated; the house is under contract and being sold as a two family vacant.
6/14/14	1001-4.-9-24.2	126 South Street	Vacant store front was opened as a bakery/café without the benefit of a building permit.	On June 11, 2014 I inspected the store to find that the kitchen being used does not meet NY State Building Code Standards. The Dept. of Ag markets will be re-inspecting to determine if the proper licenses are in place. The building Dept. will not be moving forward without clarification from the NY State ag and market dept and/or County health dept. The health dept. has scheduled an inspection for the operation of the café. The building dept. is preparing violations for the use of this building which is not conforming to local and state standards.
6/14/14	1001-3.-3-9	19 Sandy Beach rd.	Extensive repair work after sandy potentially exceeded the allowable work Without a permit.	Building dept contacted owner and an inspection was scheduled. Electrical underwriters was requested. The Building Dept. received an underwriters cert. this complaint is closed.
6/14/14 7/8/14	1001-6.-7-18	306 Fifth Street	Abandoned house, broken windows, overgrown shrubbery. Open access for wild animals.	Order to remedy was issued. Grass was mowed but house still has broken windows and neighbors have seen raccoons in and out of the second floor windows. Shrubby is overgrown and unsightly. Will continue to follow up. Building Dept. has meet with the owner, he is slowly making repairs on the house, all the broken windows have been replaced with the exception of the attic windows, they have been removed and boarded up waiting for replacement. The grass is mowed, I have written him about the deteriorating porch, owner said he will get to it. He further stated the overgrown

				shrubby does not bother him. His neighbors continue to complain.
6/3/14	1001-6.-1-11	514 Wiggins Street	Construction of deck without permit.	Request for application has gone unanswered, appearance ticket to be issued.
6/10/14	1001-4.-2-29	436 second street	Unmowed lawn	Letter to owner requesting scheduled maintenance, lawn has been mowed since.
6/26/14	1001-4.-25-25	126 Center St	Unmowed lawn	Phone call to owner; received no response, appearance ticket to be issued.
6/26/14	1001-2.-6-8	216 North St	Unmowed lawn	Phone call to owner; received no response, appearance ticket to be issued.
6/27/14	1001-4.-8-10.1	512 Front Street	Noisy roosters	Notified owner of complaint, rooster has been relocated.

Attachments:



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Work Session Report Village Administrator - Recreation

July 21, 2014

Marina

- ❖ The marina did very well this past June. Our revenues were up by \$9,476.80 over June of 2013. I attribute this to the 112' Westport motor yacht the "Hannah B" staying here for the month of June.
- ❖ The Fourth of July weekend went well for the marina. We had six yachts in the mid 70' to mid 90' range on the East Pier along with a 156' sailboat. The floating docks were over 85% occupied for the weekend as well.
- ❖ We have reservations for the 192' motor-yacht "Sky Fall" and the 162' motor-yacht "Remember When". They'll be in the night of 7/14/14.
- ❖ Seacoast Marine finished up the East Pier project several days before the Fourth of July weekend. They did a very nice job in a very timely manner. This tightened the end of the dock up. To finish the project, we'll need to do the cross bracing underneath of the pier to really make it secure. This should be scheduled for next spring.
- ❖ To help with the added garbage from the larger yachts, another 2 yard dumpster was added to the 1.5 yard dumpster by the marina office for the three summer months. This has been working out well for us, keeping the area cleaner.
- ❖ The bathrooms at 5th St. Park were cleaned and opened for the beach season.
- ❖ The Camera Obscura is now operational and open to the public upon request.
- ❖ The mooring field has been relatively quiet and slow for this time of year. I attribute this to the price of marine gasoline being higher this year. Fewer smaller boats are traveling. This can also be seen in the

marina as well.

- ❖ Pump-out boat is operating smoothly with no problems.

Monthly Revenue Reports are attached.

Resolutions:

Jacqueline Esposito: Ratifying New Hire

Recreation Center

Statistics

Attendance:

Kids =80 Enrolled

Reports

- ❖ On the 9th of June we had Mary Ann Birmingham from the Cornell Cooperative Extension at the Center to talk to the children about healthy eating and good nutrition. This is a worthwhile program, and I hope we can extend the length of it for next year.
- ❖ The last two weeks of June were spent preparing the Center for summer camp. On June 13th and 14th we completed our training for CPR and First Aid, and Responding to Emergencies. On the 17th we had our initial inspection by the Department of Health, the next inspection will be unannounced and will occur in July sometime.
- ❖ Our meeting for Camp was held on June 26th, all new parents were given an orientation and camp rules were discussed including disciplinary protocol, sunscreen, mandatory water breaks and some of the highlights of the Summer Camp Program. Parents had the opportunity to pay balances, buy extra tee-shirts and submit medical forms.
- ❖ Camp began on June 30th and we seem to be off to a good start.

Campground

- ❖ We are at 100% R.V. occupancy for the first time in the past three years for two weeks in June and the full months of July and August. That translates to all 30 sites being rented.
- ❖ During the week we have very few tents but the weekends seem to be busier, with tents at a price of 30.00 per night per tent with a two night minimum.
- ❖ We have 3 boats being stored at 65.00 per month and during the Strawberry Festival additional trailers and rides stored at 5.00 per night.
- ❖ Although we had a decrease in occupancy of Strawberry Festival guests this year many of those guests stayed 1-2 weeks longer than usual. Also some of those guests paid 20.00 more per night due to oversized vehicles. We had a decrease in expenses during that period because we did not use the overflow area for additional campers, thus avoiding rental of additional wash stations and portable toilets.
- ❖ Estimated revenue for May, June and July is approximately \$43,000.
- ❖ Due to the fact that we are getting up to full occupancy: the dumpster tends to overflow. Dumpster pickup should be increased to two times weekly during summer months.
- ❖ A digital push-button lock was purchased for the bathrooms to prevent unauthorized use.
- ❖ REP Electric is scheduled to come in this week to check several 30-amp receptacles that keep throwing breakers. They will also address the light fixture in the ladies room, which may need new ballast. The outside lights on the bathrooms will be replaced with sensor lights, which will be more efficient.

Attachments:

Rev Attach (PDF)

Marina

DEPARTMENT

JUNE 2014
MONTH/YEAR

JUNE 2013
MONTH/YEAR

1	311.02	1156.45	3822.78	254.10		
2	250-		543.20	354.45		
3	63-	250-	100-			
4	378.21		48.88	236.84		
5	4107.15			2368.03		
6	391.14	40.09	1607.63	74.95	450.96	
7	714.96		2388.03		424.74	
8	717.51	865.87	8929.91	108.61	975.60	
9	650-			200.96	393.26	381.53
10	688.68			669.92		
11	202.14			700		
12	200-			1000		350
13	514.95			286.93		
14	3739.75	219.01		227.53		671.70
15	896.30	667.73		614.63		3911.11
16	83.65	800.81		880.08		144.80
17	91.25	565-		300		
18	720.41			969.33		8-
19	716.62	14.12		509.66		
20	117.32	2022.64		31.50		1261.13
21	898.52	5112.42		322.96		2614.11
22	519.25	1841.29		437.89		3866.42
23	10-	1013.66		585.74		2438.34
24	1620.80			156.42		578.58
25	850.70			134.70		450
26	836.26	750		111.34	588.99	3357
27	6785.77	27.16		111.90	1145.11	
28	371.38	4847.81		55.96	50-	7543.26
29	766.56	848.46		392.63		4735.79
30	80.06	97.76	1516.17	40.09		7517.47
31						

66,654.88

57,178.08

TOTAL

Carousel

DEPARTMENT

JUNE 2014

JUNE 2013

MONTH/YEAR

MONTH/YEAR

1	750				1227
2					1242
3					104
4					
5					
6	234	240			
7	674	534			
8	893				1070
9					996
10		8.54 donation			
11					
12					16
13	166-				
14	752-	894-		254	86
15	1252			1394	
16				1659	
17					
18					
19					
20	474				
21	858	866		478	
22	1073	(12 donations)		654	840
23				1088	357
24				485	382
25				382	600
26				750	406
27	683.25	315		468	552
28	704	949		538	436
29	755	1184		916	1022
30	751-	828		1553	648
31					

15,849.79 ✓

20,603 ✓

TOTAL

McCanns

JUNE 2014
MONTH/YEAR

DEPARTMENT

JUNE 2013
MONTH/YEAR

1		
2		
3		1065
4	785- 875- 100-	65
5	2285-	525
6	1110- 1100	
7		150
8		
9	180- 170-	1420 125
10	280-	150 750
11		
12	370-	2315
13		
14	405	
15	90	2605
16	1120- 120	
17		1820 250
18		
19	625-	
20		235
21		350
22	260-	
23	550-	235
24		
25		
26		50
27	90-	
28	40-	
29		160 580
30	1765- 30	890
31		

12,350-

13,740-

TOTAL

Pump Out Boat

DEPARTMENT

JUNE 2014 MONTH/YEAR

JUNE 2013 MONTH/YEAR

1	50	
2		
3		60
4		
5		
6		
7		
8		
9	70	
10		35
11		
12		
13		
14	40	
15		20
16		
17		110
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28	145	90
29		
30		190
31		

305

525

TOTAL

Modring

JUNE 2014

DEPARTMENT

JUNE 2013

MONTH/YEAR

MONTH/YEAR

1		
2		
3		144
4		
5		120
6		
7		
8		40
9		
10		
11		
12		
13		120
14		115.50
15	80-	
16		
17		
18		72
19		140
20		
21	228-	36
22		
23		70
24		
25		
26		
27	72-	
28	58-	40
29	136-	80 168
30		
31		

574-

1145.50

TOTAL

REC CENTER

JUNE 2014
MONTH/YEAR

DEPARTMENT

JUNE 2013
MONTH/YEAR

1					
2					
3	60-	200	100		
4			300	1000	210
5			700		
6	150-	2024			
7	210-				
8					
9					
10	247.50		300		
11					
12					
13	240-	100-	320		
14	810- 660-		400	71	100
15					
16	360-				
17			100-	260-	
18	60-	500-	160-	290-	
19			2791-	100-	
20					
21					
22					
23	132				
24			80-	3423-	7136-
25				3878-	
26			1126.63	2810	
27	5318 (camp)		677		
28			934		
29					
30	1774-				
31					

12,845.50

27,266.63

TOTAL



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

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VILLAGE ADMINISTRATOR
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Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

COMMUNITY DEVELOPMENT
DIRECTOR
DAVID ABATELLI
Ext. 209

Submitted: July 14, 2014
Meeting: July 21, 2014 6:00 PM - *Work Session Meeting*
To: Mayor David Nyce / Board of Trustees
Prepared By: Robert Brandt, *Deputy Treasurer*
From: Robert Brandt, *Deputy Treasurer*
Department: Treasurer's Department

Village Treasurer Work Session Report

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

- Budget Modifications as submitted by Departments
- Request a motion establishing and maintaining a restricted fund for the purpose of payments for the electric system infrastructure upgrade.
- Request a motion establishing a restricted fund for the purpose of collecting PPAC surcharges for recovery of the costs associated with Fixed Price Transmission Congestion Contracts.
- Request a motion authorizing Treasurer Brandt to perform attached budget transfer # 1138 for the Fiscal Year 2013/2014 year-end payroll accrual, and directing that budget transfer # 1138 be included as part of the formal meeting minutes for the July 28, 2014 regular meeting of the Board of Trustees .
- Request a motion authorizing Treasurer Brandt to perform the attached budget amendment # 1139 to move donations for 5th. Street Park from prior fiscal year to the new fiscal year, and directing that budget amendment # 1139 be included as part of the formal meeting minutes for the July 28, 2014 regular meeting of the Board of Trustees.

- Request a motion authorizing Treasurer Brandt to perform budget amendment # 1145 funding the balance due on the Hawkeye tax grievance, and directing that budget amendment # 1145 be included as part of the formal meeting minutes for the July 28, 2014 regular meeting of the Board of Trustees.
- Request a motion authorizing Treasurer Brandt to perform budget amendment # 1169 funding the change order for the East Pier Repair project, and directing that budget transfer # 1169 be included as part of the formal meeting minutes for the July 28, 2014 regular meeting of the Board of Trustees .
- Request a motion amending resolution # 05-2014-13 to change the start date of Monique Summers as Utility Billing Clerk from the original date of June 11, 2014 to the new start date of June 30, 2014.
- Request a motion authorizing Mayor Nyce to sign the back wage compliance and wage agreement between the Village of Greenport and the US Dept. of Labor, dated June 30, 2014
- Request a motion rescinding resolution # 04-2014-10, authorizing Treasurer Brandt to perform budget modification # 1031 TO INCREASE APPROPRIATIONS IN HISTORICAL PROPERTY - RAILROAD MUSEUM FOR NEW HEATING/AC SYSTEM. (Owing to the fact that the funding was not required in the previous year as the new heating system was installed in the current fiscal year.

DEBT SERVICE PAYMENTS

- Electric 1998 Refunding Bond Payment - \$ 47,160.00

OTHER SIGNIFICANT PAYMENTS

- 2014 TCC's - 25% Payment - \$ 166,810.60

UTILITY BILLING

METER READING: All sectors read for June. Part time meter reader back on the schedule as needed.

Community Development/ Housing Authority

- Housing Authority Board Meeting - cancelled for June.
- Monthly Financials - see attached reports

SIGNIFICANT COLLECTIONS

- Property Tax Collected - \$ 981,097.74
- Rents Received -June 2014 - \$ 706,238.21

INFORMATIONAL:

- Report - Cash Holdings - See attached
- Utility Billing - see attached Billing Statistics Report

Attachments:

CDHA FINANCIALS JUNE 2014 (PDF)

BANK BALANCE SHEET JUNE 2014 (PDF)

BILLING STATISTIC REPORT - JUNE 2014 (PDF)

BUDGET MOD 1138 - 2014 YE PAYROLL ACCRUAL (PDF)

BUDGET MOD 1139 5TH ST DONATIONS (PDF)

BUDGET MOD 1145 - HAWKEYE (PDF)

BUDGET MOD 1169 - EAST PIER CHANGE ORDER (PDF)

Financial Data Schedule - Monthly Revenue & Expenses - June 14				80	TOTAL UNITS	TOTAL HAP & PORT PAYMENT	\$ 67,655.00	\$ 631.00	\$ 220.00	\$
Account Description						TOTAL HAP, PORT, UTILITIES	\$ 68,286.00			
REVENUE:										
706	PHA HUD Operating Grants	\$	69,766.00							
706a	Admin fee revenues	\$	6,643.00	\$ 110.00	Fraud Recovery HAP (714 010)					
711	Interest Earned - HAP	\$		\$ 110.00	Fraud Recovery ADMIN (714 020)					
714	Interest Earned - ADMIN	\$								
714	Fraud recovery	\$	220.00	\$ 2,426.20	Admin Fee Supplemental from CD					
700	TOTAL REVENUE	\$	79,055.20							
EXPENSES:										
912	Administrative Auditing fees									
911	Salaries - Adm (\$23 1 1/2 periods (140 hrs/	\$	3,235.40	\$ 539.96	Admin Salaries Total					
911a	2 1/2 Abateili Column E	\$	1,714.19	\$ 137.15	Medical Total	DATE	BILLED	ADMIN FEE	ABSORBED	
911b	Medical	\$	88.22	\$ 7.06	Dental Total					
911c	Dental	\$	650.32	\$ 108.53	Pension Total					
914	Pension 20 1% of paycheck	\$	247.51	\$ 41.31	FICA Total					
915	Payroll Taxes FICA	\$	2,452.73	\$ 252.74	Benefits Total					
914	Employee Benefit Contribution TOTAL									
914	Compensated absences									
917	Nina JG Stewart, Esq	\$	1,675.31							
918	A Gallacher Remb	\$	27.44	\$ 27.44						
918	A Gallacher Mileage	\$								
916	Office Expenses Total	\$								
910	Administrative Total	\$	6,954.43	\$ 7,312.64	Village of Greenport total					
962	Other General Expenses (Office Rent)	\$	550.00							
969	TOTAL OPERATING EXPENSES	\$	9,179.74							
970	EXCESS OPERATING REVENUE OVER OPERATING EXPENSES			\$ (0.54)						
973.1	PHA Utility Allowance	\$	631.00			DECEASED/NURSING HOME				
973.2	HAP payments	\$	63,609.00			6/30/2014				
973	PORT payments	\$	4,016.00			ABSORBED				
973	(HAP, PORT and UTILITY TOTAL)	\$	68,286.00							
1117	HAP & UTIL less Port payments	\$	64,240.00							
1117	Total Admia Revenue	\$	9,179.20							
1118	Total Hap Revenue	\$	69,876.00			RELINQUISHED				
1118-02	Net HAP	\$	1,590.00							
	Net ADMIN	\$	(0.54)							
900	TOTAL EXPENSES	\$	77,465.74	\$ 77,465.74	TOTAL CASH DISBURSEMENTS					
1000	EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$		\$ 1,589.46						

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - June 14

\$ 4,615.00

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 8327 UNIT 3 HOUSE				
Rent	\$ 1,125.00	\$ 1,240.00	1,125.00	\$ 1,125.00		
Late Fees		\$ -				
TOTAL REVENUE	\$ 1,125.00	\$ 1,240.00	\$ 1,125.00	\$ 1,125.00	\$ -	\$ 3,490.00
EXPENSES:	EXPENSES: 213 Center 213 CENTER	EXPENSES: 278 2nd Street UNIT 1 - 8124 8327 8328 HOUSE - 8590 RE/8361 SW				
<u>Utilities</u>						
Electric	\$ 113.65				\$ 20.39	
Water/Sewer	\$ 63.94				\$ 53.16	
Propane/Heating Oil						
<u>Admin</u>						
Salary (\$4.08 X 2 payperiods 140 hrs=\$571.20 divide by 25% and 75%)	\$ 142.80				\$ 428.40	\$ 571.20
Payment Agreement to Village					\$ 1,000.00	
Total	\$ 320.39	\$ -	\$ -	\$ -	\$ 1,501.95	\$ 1,501.95
	MAINTENANCE: 213 Center 213 CENTER	MAINTENANCE: 278 2nd Street UNIT 1 UNIT 2 UNIT 3 HOUSE				
<u>Maintenance Repairs/Other</u>						
Greenport Property Taxes 2014	\$ 493.00				788.80	
VGHA Admin Fee Deficit 6/14					2,426.20	
White's Hardware					13.77	
Pine Oaks Landscaping						
	\$ 493.00	\$ -	\$ -	\$ -	\$ 3,228.77	
Total Expenses	\$ 813.39				\$ 3,228.77	
MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET				
Interest Earned						
Total Revenue	\$ 1,125.00			\$ 3,490.00		
Total Expenses	\$ 813.39			\$ 4,730.72		
NET REVENUE	\$ 311.61			\$ (1,240.72)		
EXCESS (DEFICIENCY) OF TOTAL REVENUE						
1000 OVER (UNDER) TOTAL EXPENSES	\$ 311.61			\$ (1,240.72)		

BANK BALANCE
FOR THE MONTH OF JUNE 2014

FUND	ACCT#	TYPE	
General	A.0200.000	Checking	825,153.41
Fire Apparatus	A.0221.110	MoneyMkt	577,317.10
Small Cities Rehab.	CD.0200.000	Savings	46,869.65
NYS CDBG FUNDS	CD.0200.400		226.21
MORAN	CD.0201.000		5,718.70
WATKIS	CD.0201.001		17,320.13
Light Depreciation	E.0116.100	Savings	557,317.91
Light Ban Checking	E.0118.000	Checking	1,251,488.38
Light	E.0121.100	Checking	761,184.22
Light	E.0121.100	Checking	4,593.57
TTC Collections	E.0121.120	Money Market	532,712.66
Light Consumer Deposit	E.0191.100	Savings	117,337.32
Light Consumer Deposit	E.0244.200	Checking	451.22
Water	F.0200.000	Checking	276,802.01
Water Fund Capital	F.0200.400	SAVINGS	8,345.00
Sewer	G.0200.000	Checking	370,312.64
NYSERDA	G.0525.000		141.00
NYSEFC	G0205	Checking	185,851.61
Sewer Wastewater	G022011	Savings	12,091.44
Capital	H.0200.000	Checking	99,455.84
Capital Reserve	H.0200.400	SAVINGS	49,298.45
Recreation Fund	R.0200.000	Checking	141,745.72
Trust & Agency	TA.0200.000	Checking	71,078.25
Retirement Savings	TA.0201.000	Savings	48,711.50
WWI Memorial Trust	TA.0201.001	Savings	726.62
T & A Special Escrow	TA.0201.002	Savings	6,569.57
Justice Court	TA.0201.004	InvestCheck	4,769.47
Concert Fund	TA.0201.008	Savings	2,905.16
Global Common	TA.0201.009		145,686.78
Accounts Payable	TA.0202.000	Checking	26,936.78
Accounts Payable	TA.0202.000	Checking	538,890.74
Wire Account			213,971.60
UTILITY CLEARING			39,935.43

<u>Money Market Account</u>			
GENERAL FUND		A.0201.130	
	798,659.90		
Total of MM	798,659.90		798,659.90
<u>Certificate of Deposit Accounts</u>			
General Fund III	500,437.44	A-0201.000	
Greenhill Cemetery	33,145.86	A-0201.100	
General Fund CD	200,024.65	A-0201.150	
General Reserve CD	500,061.64	A-0230.100	
CD - WATER FUND		F.0201.130	
Water Fund	200,296.07	F-0201.000	
NYC Dec Consent Order	31,061.30	G-0201.000	
Sewer Fund III	353,576.88	G-0201.120	
Total of CD's	1,818,603.84		1,818,603.84
<u>CLARKS BEACH/ MITCHELL PARK DEBT</u>			
	467,948.78	BUSINESS SAVINGS	
	400,332.49	MUNICIPAL JUMBO	
	868,281.27	A.0201.120	868,281.27
TOTAL			10,427,461.10

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	Comm Tax	Res Tax	Total
Electric	2 - Electric - Flat Charge	13	0	0		0		595.38			8.40	603.78
	9 - Residential (1,1)	1324	0	655014	75,968.07	0			32,651.02		2,590.89	111,209.98
	10 - Water Heating (2, 2)	13	0	2246	153.81	0			111.88		6.65	272.34
	11 - All Electric (3, 3)	334	0	140512	16,768.53	0			6,998.91		589.66	24,357.10
	13 - Demand - Class 3 (5, 5)	5	0	400400	22,382.36	952.6	11,193.05		19,943.92	856.53		54,375.86
	14 - Village St. Lighting (6, 6)	5	0	26848.45	3,090.25	0			1,337.32			4,427.57
	15 - Town St Lighting (7, 7)	1	0	3255.35	374.69	0			162.15			536.84
	19 - Traffic Lights (11, 11)	1	0	944	100.91	0			47.02			147.93
	20 - Contract St Lighting (12, 12)	2	0	131	0.00	0						0.00
	21 - Sterling Harbor (13, 13)	2	0	1162.625	133.82	0			57.91	16.53		208.26
	66 - Reconnection Fee	5	0	0	0	0		450.00				450.00
	67 - NSF Fee	2	0	0	0	0		30.00				30.00
Electric Total		1707	0	1230513.425	118,972.44	952.6	11,193.05	1,075.38	61,310.13	873.06	3,195.60	196,619.66
Sewer	3 - Sewer - Flat Charge	44	0	0	2,318.80	0						2,318.80
	4 - Sewer - Flat Charge	1	0	0	63.70	0						63.70
	23 - Sewer - VILL 3/4" W/SEWER (14, 14)	869	515	5335.1	62,160.57	0						62,160.57
	25 - Sewer - VILL 1" W/SEWER (15, 15)	29	13	465.6	5,121.00	0						5,121.00
	27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	12	3	423	4,450.02	0						4,450.02
	29 - Sewer - VILL 2" W/SEWER (17, 17)	26	9	215.1	2,400.30	0						2,400.30
	31 - Sewer - VILL 3" W/SEWER (18, 18)	1	1	0	35.04	0						35.04
	33 - Sewer - VILL 4" W/SEWER (19, 19)	2	2	3.6	70.08	0						70.08
	54 - Sewer - OUTSIDE RES SEWER (50, 50)	76	66	606.254	11,379.70	0						11,379.70
	57 - SPLIT SEWER BILLING (52, 52)	1	0	0	0.00	0						0.00
	62 - DRIFTWOOD COVE 52	1	1	152.1432	2,735.20	0						2,735.20
	63 - DRIFTWOOD COVE 49	1	1	135.3132	2,577.40	0						2,577.40
	64 - PECONIC LANDING 253	1	1	695	13,307.80	0						13,307.80
	65 - CLIFFSIDE CONDOS-SEWER	1	1	119	3,682.00	0						3,682.00
Sewer Total		1065	613	8150.1104	110,301.81	0						110,301.81
Water	5 - Water - Flat Charge	20	0	0	485.25	0						485.25
	22 - VILL 3/4" W/SEWER (14, 14)	874	204	5971.5	28,054.08	0						28,054.08
	24 - VILL 1" W/SEWER (15, 15)	28	8	454	1,831.08	0						1,831.08
	26 - VILL 1 1/2" W/SEWER (16, 16)	13	3	559	2,036.52	0						2,036.52
	28 - VILL 2" W/SEWER (17, 17)	27	15	239	1,258.50	0						1,258.50
	30 - VILL 3" W/SEWER (18, 18)	1	1	0	36.90	0						36.90
	32 - VILL 4" W/SEWER (19, 19)	2	2	6	73.80	0						73.80
	46 - VILLAGE 1 1/2" (42, 42)	1	0	15	53.46	0						53.46
	47 - VILLAGE 2" (43, 43)	8	0	716	2,441.82	0						2,441.82
	48 - VILLAGE 3/4" (44, 44)	88	41	1251	5,473.98	0						5,473.98
	49 - VILLAGE SEWER ONLY (45, 45)	5	0	69	0.00	0						0.00
	52 - FIRE SPRINKLERS (49, 49)	21	0	0	0.00	0						0.00
	53 - OUTSIDE RES SEWER (50, 50)	72	0	661.232	0.00	0						0.00
Water Total		1160	274	9941.732	41,745.39	0						41,745.39
electric-small commercial	12 - Commercial (4, 4)	370	0	721221.2	85,158.90	0			35,924.03	8,501.95		129,584.88
	16 - Operating Municipalt (8, 8)	17	0	16724	2,084.44	0			833.00			2,917.44
	17 - Water Department (9, 9)	3	0	2	37.50	0			0.10			37.60
	18 - Sewer Department (10, 10)	10	0	56585	7,215.56	0			2,818.50			10,034.06
electric-small commercial Total		400	0	794532.2	94,496.40	0			39,575.63	8,501.95		142,573.98

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2014 Period: 5 Trans Type: B1 - Transfer Status: Batch
Trans No: 1138 Trans Date: 05/31/2014 User Ref: ROBERT
Requested: R. BRANDT Approved: Created by: ROBERT 07/01/2014
Description: PAYROLL ACCRUAL FOR FISCAL 2014 Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.1010.100	BOARD OF TRUSTEES.PERSONNEL SERVICES	40.00
A.1210.100	MAYOR.PERSONNEL SERVICES	19.00
A.1325.100	TREASURER.PERSONNEL SERVICES	206.00
A.3410.451	FIRE.HOUSEKEEPING SERVICES..	682.00
A.3410.452	FIRE.SECRETARY SERV. EXP..	412.00
A.3620.100	SAFETY INSPECTION.PERSONNEL SERVICES	431.00
A.4020.100	REGISTRAR.PERSONNEL SERVICES	22.00
A.8010.100	ZONING.PERSONNEL SERVICES	195.00
A.8620.100	COMM DEV.PERSONNEL SERVICES	917.00
A.1410.100	CLERK.PERSONNEL SERVICES	-2,924.00
F.8310.102	LABOR OUTSIDE..	158.00
F.8310.101	SUPERVISORY LABOR..	-158.00
R.7110.100	PARKS..	79.00
R.7120.100	RECREATION CENTER..	44.00
R.7020.100	RECREATIONAL ADMINISTRATION..	-123.00
Total Amount:		<u><u>0.00</u></u>

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2015 Period: 7 Trans Type: B2 - Amend Status: Batch
Trans No: 1139 Trans Date: 07/02/2014 User Ref: ROBERT
Requested: R. BRANDT Approved: Created by: ROBERT 07/02/2014
Description: TO MOVE DONATIONS FROM PRIOR FISCAL YEAR TO CURRENT FISCAL YEAR Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.2071	FRIENDS OF 5TH STREET PARK	500.00
A.5990	APPROPRIATED FUND BALANCE	500.00
Total Amount:		<u>1,000.00</u>

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2015 Period: 7 Trans Type: B2 - Amend Status: Batch
Trans No: 1145 Trans Date: 07/11/2014 User Ref: ROBERT
Requested: R. BRANDT Approved: Created by: ROBERT 07/11/2014
Description: TO FUND THE BALANCE DUE FOR HAWKEYE PROPERTY TAX GRIEVANCE
Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	4,440.00
A.1930.400	JUDGEMENTS & CLAIMS..	4,440.00
Total Amount:		<u>8,880.00</u>

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2015 Period: 7 Trans Type: B2 - Amend Status: Batch
Trans No: 1169 Trans Date: 07/17/2014 User Ref: ROBERT
Requested: P. PALLAS Approved: Created by: ROBERT 07/17/2014
Description: TO FUND THE CHANGE ORDER FOR EAST PIER - INSTALLATION OF 60 FOOT PILE Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	2,000.00
A.8843.900	TRANSFER TO CAPITAL..	2,000.00
H.2816.500	TRANSFER FROM GENERAL..	2,000.00
H.7112.294	MARINA DOCK REPAIR & UPGRADE	2,000.00
Total Amount:		8,000.00



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
Ext. 219

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

COMMUNITY DEVELOPMENT
DIRECTOR
DAVID ABATELLI
Ext. 209

Submitted: July 17, 2014
Meeting: July 21, 2014 6:00 PM - *Work Session Meeting*
To: Mayor David Nyce / Board of Trustees
Prepared By: Jeanmarie Odon, *Deputy Clerk*
From: Jeanmarie Odon, *Deputy Clerk*
Department: Village Clerk

Village Clerk Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on July 21, 2014
Report of Sylvia Lazzari Pirillo, Village Clerk

Contracts and Agreements

- o The LOSAP Annual Report was received on June 13th.
- o The annual lease agreement between the Village and the ELIH was fully executed, with a copy sent to the Hospital on the 16th of June.
- o The contract between the Village and Seacoast Construction was fully executed on June 20th.
- o The contract between the Village and Johnson Tree Company was fully executed on June 20th.
- o The contract between the Village and Joe Capuano for the "Dances in the Park" program was fully executed on June 27th.
- o The requested extension for the LWRP Amendment was received on June 30th. The term end date of the contract has been extended to July 31, 2015.

Financial

- o A check in the amount of \$ 7,000.00 was received on 7/7 from Chasmur (IGA) for the 2014 Dances in the Park program.

Forms and Applications

- o The Submerged Land License renewal for the Marina [with the NYS OGS] was executed and mailed on June 13th.
- o The fully executed Hazard Mitigation Plan resolution was forwarded to Suffolk County.

- The letter to RBC authorizing the release of \$ 6,179.00 to Penflex was signed and mailed on July 1st.
- The executed PERMA agreement was mailed on July 9th.

Grants

- Village bidding boilerplates were sent to D&B, as requested, on July 3rd.
- The completed and signed M/WBE form for GIGP # 702 was sent to the NYSEFC on July 8th.
- Payment Requisition # 1 for GIGP # 702, in the amount of \$ 22,708.48, was submitted to the NYS EFC on July 10th.

Legal Notices

- Baywater Group Liquor License Application
- MS4 Annual Report
- Chapter 114 Local Law
- Chapter 114A Local Law
- Public Comment Period opening on July 28th

Liquor License Applications

- Baywater Group, d/b/a Little Creek Oyster Farm & Market, 37 Front Street

Other Notices / Informational

- A Letter of Support was sent on 7/11 to the County regarding the assignment and assumption of the Rail Road Dock lease.

Resolution(s) requested

RESOLUTION appointing Diane Gordon as Member of the Village of Greenport Zoning Board of Appeals, to fill the term of Denise Rathbun, which expires on April 4, 2016.

RESOLUTION approving the Standard Work Day and Reporting Resolution Form # RS 2417-A as attached, and directing Clerk Pirillo to post the Standard Work Day and Reporting Resolution to the public for a minimum of thirty (30) days.

RESOLUTION approving the request of Vanessa Mims to hold a "Stand Up To Cancer" barbecue fundraiser at the Fifth Street Beach/Park from 12 noon through 4 p.m. on August 3, 2014.

Attachments:

Standard Work Day and Reporting Resolution RS 2417 A (PDF)



Office of the New York State Comptroller
 New York State and Local Retirement System
 Employees' Retirement System
 Police and Fire Retirement System
 110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A
 (Rev. 3/14)

BE IT RESOLVED, that the VILLAGE OF GREENPORT 14012 hereby establishes the following standard work days for these titles and
(Name of Employer) (Location Code)

will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System (Yes/No-If Yes, do not complete the last two columns)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
Elected Officials									
TRUSTEE	6	JULIA ROBINS	9578	60302577	<input type="checkbox"/>	4/1/13-4/1/17	N	11.84	<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
Appointed Officials									
VILL ADMINISTRATOR	7.5	PAUL PALLAS	0590	87137460	<input type="checkbox"/>	3/17/14-3/17/14	N	23.72	<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, SYLVIA PIRILLO, secretary clerk of the governing board of the VILLAGE OF GREENPORT, of the State of New York,
(Name of secretary or clerk) (Circle one) (Name of Employer)
 do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 28th day of JULY, 2014 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the VILLAGE OF GREENPORT on this 29th day of JULY, 2014.
(Signature of the secretary or clerk) (Name of Employer)

Affidavit of Posting: I, _____, being duly sworn, deposes and says that the posting of the Resolution began on _____ and continued for at least 30 days. That the Resolution was available to the public on the _____
(Name of secretary or clerk) (Date)

- Employer's website at _____
- Official sign board at _____
- Main entrance secretary or clerk's office at _____

